



Finance for non-Finance Executive

Duration 1-day

Course Description

This finance course is designed for executives who need to improve their understanding of financial management and their responsibilities in the financial management process.

The course will equip you with core financial skills and knowledge so that you gain and insight into how business decisions can impact financial performance.

Planning, budgeting and prioritisation will be covered with an introduction to investment decision making as well as an overview of key internal controls and governance processes.

Outcomes

- Understand key financial terminology and its relevance
- Understand a profit and loss, balance sheet and cash flow statement
- Prioritise initiatives to ensure financial sustainability
- Understand the role of capital investment decision making
- Plan, develop, implement and control budgets
- Recognise executive responsibilities in relation to internal controls

Key Content

- The financial management cycle
- Key financial terminology and concepts
- Overview of financial statements and financial reporting
- Internal controls and governance processes
- Planning, budgeting and strategic prioritisation
- Business cases and capital investment decision making
- Budgetary control and calculating variances
- Forecasting techniques and communication
- Identifying savings and improving cash management
- Effectively communicating financial information